

**MINUTES  
NORTH EAST BOROUGH COUNCIL**

**Monthly Meeting  
May 4, 2026**

The regular monthly meeting of North East Borough Council was held Monday, May 4, 2026, at 6:00 p.m. in Council Chambers.

**COUNCIL MEMBERS PRESENT:** Amber Belson, Council President  
Bill Beardsley, Council Vice President  
Todd Luke, President Pro Tem  
Nancy Anderson  
Heather Jones  
Christian Otto-Smith

**OTHERS PRESENT:** Bobbi Jo Morey, Mayor  
Patrick Gehrlein, Borough Manager  
Dan Miller, Solicitor  
Rebecca Beardman, Administrative Assistant  
Sean Lam, Police Chief  
Julio Pazmino, Wastewater Supervisor  
Mark Hamman, Assistant Streets Supervisor  
Tyler Simmer, Water Supervisor  
Tim Krug  
Jake Jones  
Erin Giroux  
Dan Kreider  
Mackenzie Luke  
Others present, not signed in

**CALL TO ORDER:**  
Borough Council President, A. Belson called the meeting to order at 6:00 p.m., at which time the Pledge of Allegiance was recited.

**INVOCATION:**  
A. Belson offered the Invocation.

**MINUTES:**  
B. Beardsley motioned to approve the April 6, 2026, minutes as presented. T. Luke seconded. After a roll call vote, the motion carried unanimously. The vote was as follows:

Amber Belson	<u>Yes</u>	Nancy Anderson	<u>Yes</u>
Bill Beardsley	<u>Yes</u>	Heather Jones	<u>Yes</u>
Todd Luke	<u>Yes</u>	Christian Otto-Smith	<u>Yes</u>

**EXPENSE REPORT:**

H. Jones motioned to approve the Expense Approval Report as presented. N. Anderson seconded. After a roll call vote, the motion carried unanimously. The vote was as follows:

Amber Belson	<u>Yes</u>	Nancy Anderson	<u>Yes</u>
Bill Beardsley	<u>Yes</u>	Heather Jones	<u>Yes</u>
Todd Luke	<u>Yes</u>	Christian Otto-Smith	<u>Yes</u>

**CITIZENS TO BE HEARD:**

**Erin Giroux – Sign Language Sign at Freeport**

E. Giroux, North East resident, asked that Borough Council approve her request to install a sign language sign at Freeport Beach in memory of her daughter who was deaf and died in a drowning accident at the age of two. She stated that Freeport Beach is a significant location for their family and they would like to honor the memory of their daughter there with signs to include playground terms in sign language, as well as swim safety information. P. Gehrlein stated that the request has already been approved by the North East Township, as it is a shared-municipality park. N. Anderson motioned to approve the request of Erin Giroux for a Sign Language Sign at Freeport as presented. H. Jones seconded. After a roll call vote, the motion carried unanimously. The vote was as follows:

Amber Belson	<u>Yes</u>	Nancy Anderson	<u>Yes</u>
Bill Beardsley	<u>Yes</u>	Heather Jones	<u>Yes</u>
Todd Luke	<u>Yes</u>	Christian Otto-Smith	<u>Yes</u>

**REPORTS FROM ELECTED OFFICERS:**

There were no Reports from Elected Officers.

**REPORTS FROM APPOINTED OFFICERS:**

There were no Reports from Appointed Officers.

**REPORTS FROM STANDING COMMITTEES:**

There were no Reports from Standing Committees.

**REPORTS FROM SPECIAL COMMITTEES:**

There were no Reports from Special Committees.

**UNFINISHED BUSINESS:**

There was no Unfinished Business.

**NEW BUSINESS:**

**Use of Borough Hall – Amber Belson**

A. Belson stated that she would like a Code of Conduct drawn up regarding the use of Borough facilities, where the lessee is responsible for the care of the facilities and the conduct of those at their events. N. Anderson suggested that the Code of Conduct be signed by the lessee, including all board members if applicable. A. Belson stated that she wants to ensure a level of respect and responsibility for those on Borough property. H. Jones motioned to draft a sample Facilities Use Agreement and Code of Conduct for review at a future meeting. T. Luke seconded. After a roll call vote, the motion carried unanimously. The vote was as follows:

Amber Belson	<u>Yes</u>	Nancy Anderson	<u>Yes</u>
Bill Beardsley	<u>Yes</u>	Heather Jones	<u>Yes</u>
Todd Luke	<u>Yes</u>	Christian Otto-Smith	<u>Yes</u>

**Eaton Reservoir: Red Run Outdoors – Fishing Tournament (June 14, 2026)**

N. Anderson stated that the insurance requirement should not be waived for this event. H. Jones motioned to table the request for Eaton Reservoir: Red Run Outdoors – Fishing Tournament (June 14, 2026) as presented until a liability insurance certificate is obtained. C. Otto-Smith seconded. After a roll call vote, the motion carried unanimously. The vote was as follows:

Amber Belson	<u>Yes</u>	Nancy Anderson	<u>Yes</u>
Bill Beardsley	<u>Yes</u>	Heather Jones	<u>Yes</u>
Todd Luke	<u>Yes</u>	Christian Otto-Smith	<u>Yes</u>

**Second Monthly Meeting – May 18, 2026, if needed**

P. Gehrlein stated that there will be a second monthly meeting on Monday, May 18, 2026.

**CORRESPONDENCE:**

- Police Chief Report
- Code Enforcement Report
- Departmental Report
- Manager’s Report
- Commissions and Authorities

**ANNOUNCEMENTS:**

**Arbor Day Proclamation – commemorated April 24, 2026**

Mayor Morey read the Arbor Day Proclamation as presented.

B. Beardsley thanked the Borough, specifically Pat, Julio, and the Wastewater team, for their timely assistance and problem solving at McCord Library regarding a sewer issue.

**PUBLIC COMMENTS:**

T. Krug, 26 Town Street, stated that one hundred (100) trees will be given away through the Shade Tree Commission to celebrate Arbor Day.

T. Krug, 26 Town Street, thanked the Borough Streets Department for helping remove a tree from his property that fell during a recent storm.

**ADJOURNMENT:**

At 6:14 p.m. H. Jones motioned to adjourn. C. Otto-Smith seconded. The motion carried unanimously.

---

Rebecca Beardman (May 5, 2026)

---

Patrick Gehrlein, Borough Manager