

**MINUTES**  
**NORTH EAST BOROUGH COUNCIL**

**Monthly Meeting**  
**February 6, 2023**

**COUNCIL MEMBERS PRESENT:**

Bill Beardsley, Vice President  
Todd Luke, President Pro Tem  
Heather Jones  
Ryan McGregor  
Amber Belson

**OTHERS PRESENT:**

Jon Triana, Mayor  
Dan Miller, Solicitor  
Patrick Gehrlein, Borough Manager  
Rebecca Bliss, Administrative Assistant  
Sean Lam, Police Chief  
Wayne Yokom, Streets Supervisor  
Mark Hamman, Streets Assistant Supervisor  
Julio Pazmino, Waste Water Supervisor  
Terry Daughenbaugh, Water Supervisor  
Leah Griffin, Water Assistant Supervisor  
Joseph Schneider  
Eric Luke  
Jeff Stritzinger  
Robert Behrens  
Tom Huber  
Lee Green  
Steve Gregory  
Ken Snyder  
Angela Sanfilippo  
Ann Schaff  
Nancy Anderson  
Jarett Scotch  
David Hirtzel  
Ray Schaff  
Bobbi Jo Morey  
Robert Hoyt  
Christina Trump  
Jacob Jones  
Mason Bennett  
Julie Wittman  
Jim Crisswell

The regular monthly meeting of North East Borough Council will be held Monday, February 6, 2023, at 6:00 p.m. in Council Chambers.

**CALL TO ORDER:**

Borough Council Vice President B. Beardsley called the meeting to order at 6:00 p.m., at which time the Pledge of Allegiance was recited.

**MINUTES:**

A. Belson motioned to approve the January 3, 2023, minutes as presented. T. Luke seconded. The motion carried unanimously.

**ACCOUNTS PAYABLE:**

P. Gehrlein stated the Expense Approval Report reflects annual subscriptions (i.e. Microsoft) that were frontloaded as one-time annual payments in order to save on service charges on monthly payments. R. McGregor motioned to approve the Expense Approval Report as presented. T. Luke seconded. The motion carried unanimously.

**PUBLIC COMMENTS:**

Robert Behrens, 97 Wall Street, asked why the bill payment period is so long before water is shut off for non-payment. P. Gehrlein stated that the previous system was even more lenient and that the current payment calendar was designed to make it more amenable for customers.

**UNFINISHED BUSINESS:**

There was no unfinished business.

**NEW BUSINESS:**

**Resolution 02062023-1: Adopting an Update to the North East Area Comprehensive Plan**

P. Gehrlein stated that the Erie County Department of Planning held its third public meeting earlier that day to review the North East Area Comprehensive Plan which focuses on continued improvements to our community. H. Jones motioned to approve Resolution 02062023-1: Adopting an Update to the North East Area Comprehensive Plan as presented. R. McGregor seconded. After a roll call vote, the motion carried unanimously. The vote was as follows.

Heather Jones	<u>Yes</u>	Ryan McGregor	<u>Yes</u>
Todd Luke	<u>Yes</u>	Bill Beardsley	<u>Yes</u>
Amber Belson	<u>Yes</u>		

**Resolution 02062023-2: North East Borough – Township Intergovernmental Agreement Renewal**

Chief Lam stated that the proposed Intergovernmental Agreement would renew jurisdiction on Borough/Township parks through officer-initiated patrols. The previous agreement was renewed annually, whereas the proposed agreement would be in place for five years. R. McGregor stated that one sentence of the Memorandum of Understanding had both one and five year verbiage and needed to be corrected. R. McGregor motioned to approve Resolution 02062023-2: North East Borough—Township Intergovernmental Agreement Renewal with the five-year verbiage correction. A. Belson seconded. After a roll call vote, the motion carried unanimously. The vote was as follows.

Heather Jones	<u>Yes</u>	Ryan McGregor	<u>Yes</u>
Todd Luke	<u>Yes</u>	Bill Beardsley	<u>Yes</u>
Amber Belson	<u>Yes</u>		

#### **Request for Ptlm. Kalicky Promotion to Patrolman Second Class**

J. Triana stated that Ptlm. Kalicky has completed thirty months of full-time employment and is recommended for promotion to Patrolman Second Class. T. Luke motioned to approve the Request for Ptlm. Kalicky Promotion to Patrolman Second Class as presented. R. McGregor seconded. The motion carried unanimously.

#### **Request for Ptlm. Cornelius Promotion to Patrolman Fourth Class**

J. Triana stated that Ptlm. Cornelius has completed one year of probation and is recommended for promotion to Patrolman Fourth Class. A. Belson motioned to approve the Request for Ptlm. Cornelius Promotion to Patrolman Fourth Class as presented. T. Luke seconded. The motion carried unanimously.

#### **Request for Ptlm. Halligan Probationary Wage Adjustment**

J. Triana stated that Ptlm. Halligan is at the halfway point of his probationary period and is recommended for the customary wage adjustment to the halfway point between starting wage and Patrolman Fourth Class wage, being \$20.72 per hour. A. Belson motioned to approve the Request for Ptlm. Halligan Probationary Wage Adjustment as presented. T. Luke seconded. The motion carried unanimously.

#### **Cable Franchise Agreement Negotiation – Cohen Law Firm**

P. Gehrlein stated that the Borough is entitled to franchise fees within the community and currently has an agreement in place with Charter Communications (formerly Time Warner/Spectrum). The current agreement was previously negotiated by Cohen Law Firm through the Erie County Council of Government. The proposed agreement would allow for renegotiation of the current franchise agreement. H. Jones motioned to approve the Cable Franchise Agreement Negotiation—Cohen Law Firm as presented. R. McGregor seconded. The motion carried unanimously.

#### **Heard Park Request: NE Fire Department Cherry Festival – June 29-July 10**

T. Luke motioned to approve the Heard Park Request: NE Fire Department Cherry Festival – June 29-July 10, as presented. A. Belson seconded. The motion carried unanimously.

#### **Heard Park Request: Let There Be Light Christian Concerts – May 5, 19, June 2, 16, July 14, 28, Aug 11, 25**

H. Jones motioned to approve the Heard Park Request: Let There Be Light Christian Concerts – May 5, 19, June 2, 16, July 14, 28, August 11, 25, as presented. R. McGregor seconded. The motion carried unanimously.

#### **Resignation of Robert McGrath—Sewer Authority**

B. Beardsley read the resignation letter submitted by Robert McGrath. T. Luke motioned to approve the Resignation of Robert McGrath—Sewer Authority as presented. R. McGregor seconded. The motion carried unanimously.

#### **Second Monthly Meeting – February 20, 2023**

##### **CORRESPONDENCE:**

Police Chief Report  
Departmental Report  
Commissions and Authorities

##### **ANNOUNCEMENTS:**

P. Gehrlein stated that the Borough is looking at proposals for community notification systems to keep residents informed regarding time-sensitive information.

##### **PUBLIC COMMENTS:**

There were no public comments.

**EXECUTIVE SESSION:**

The executive session convened at 6:20 p.m. regarding personnel matters and ended at 6:54 p.m. with no action to follow.

**ADJOURNMENT:**

At 6:54 p.m. A. Belson motioned to adjourn. H. Jones seconded. The motion carried unanimously.

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Rebecca Bliss (February 7, 2023)

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Patrick Gehrlein, Borough Manager