

BOROUGH COUNCIL SECOND MONTHLY MEETING MINUTES

August 16, 2021

The second monthly meeting of the North East Borough Council was held on Monday, August 16, 2021, at 7:00 p.m., at Borough Hall, 31 West Main Street, North East, PA.

BOROUGH COUNCIL PRESENT: David Hall, President
Denise McCumber, Vice President
Heather Barnett, President Pro Tem
Greg Henning
Deb Wurst

OTHERS PRESENT: Steven Gregory, Mayor
Patrick Gehrlein, Borough Manager
Dan Miller, Solicitor
Wayne Yokom, Streets Superintendent
Julio Pazmino, Wastewater Superintendent
Terry Daughenbaugh, Water Superintendent
Sean Lam, Police Captain
Mark Hamman, Assistant Streets Superintendent
Mark Kaday, Assistant Water Superintendent
Nancy Anderson, Administrative Assistant
Todd Luke
Joseph Schneider
Bob Behrens, Jr.
Jon Triana
Tom Huber
Amber Belson
Robert Hoyt
Ryan McGregor
Edith McGregor

PLEDGE OF ALLEGIANCE:

Council President D. Hall called the monthly meeting to order at 7:00 p.m., at which time the Pledge of Allegiance was recited.

PUBLIC COMMENTS:

R. Behrens, 97 Wall Street, asked if the old tanks at Wastewater Site 1 are still being used. J. Pazmino stated they are still being used.

R. Hoyt stated the building permits are still not posted at the Haynes House. P. Gehrlein stated he spoke with N.E.C.C.A. and the owners of Haynes House regarding the permits and will follow up with them again.

UNFINISHED BUSINESS:

There was no unfinished business.

NEW BUSINESS:

Plat of Survey – Michael and Lynn Yori / 22 South Lake Street

M. Yori owns 18 and 20 South Lake Street and is expanding his operation by purchasing the adjoining property at 22 South Lake Street which is deeded with 24-28 South Lake owned by Gail Cook and Gary Hess. P. Gehrlein stated this has been approved by the North East Borough Planning Commission and is seeking approval from Borough Council. D. McCumber motioned to approve the Plat of Survey. H. Barnett seconded. After a roll call vote, the motion carried unanimously. The vote was as follows:

Heather Barnett	<u>Yes</u>	Denise McCumber	<u>Yes</u>
Greg Henning	<u>Yes</u>	Dave Hall	<u>Yes</u>
Deb Wurst	<u>Yes</u>		

Resolution No. 08162021-1; Disposition of Public Records

This resolution authorizes disposition of administration records as set forth in the Municipal Records Manual approved December 16, 2008. P. Gehrlein stated the records of value are being retained to be scanned and secured in a digital format. Anything of historical value will be forwarded to the Historical Society. D. Hall asked who the Borough uses to dispose of the records. P. Gehrlein stated Shred-It. H. Barnett motioned to adopt Resolution No. 08162021-1 as presented. G. Henning seconded. After a roll call vote, the motion carried unanimously. The vote was as follows:

Heather Barnett	<u>Yes</u>	Denise McCumber	<u>Yes</u>
Greg Henning	<u>Yes</u>	Dave Hall	<u>Yes</u>
Deb Wurst	<u>Yes</u>		

Resolution No. 08162021-2; Application to PA Municipal Assistance Program

P. Gehrlein stated this resolution is for a planning grant for assessment of the entire downtown and downtown development plan. This is in conjunction with the Community Foundation and Urban Land Institute and authorizes submission of an application to the Municipal Assistance Program. The application will be submitted once matching funds are obtained through the Community Foundation. D. McCumber motioned to adopt Resolution No. 08162021-2 as presented. D. Wurst seconded. After a roll call vote, the motion carried unanimously. The vote was as follows:

Heather Barnett	<u>Yes</u>	Denise McCumber	<u>Yes</u>
Greg Henning	<u>Yes</u>	Dave Hall	<u>Yes</u>
Deb Wurst	<u>Yes</u>		

ANNOUNCEMENTS:

As a reminder, the Borough Council meeting will be held on Tuesday, September 7, 2021, at 7:00 p.m. Prior to the Council meeting, the landlord rental ordinance inspection meeting at 5:00 p.m. on September 7th.

B. Behrens asked if Council would be present for the landlord meeting. P. Gehrlein stated there will be a select group of members attending the landlord meeting and not the entire board. B. Behrens asked why the entire board would not be attending. P. Gehrlein stated for the entire Council to attend and to be making decisions to the rental ordinance would be a violation of the Sunshine Law.

B. Behrens asked if the new Police Chief was going to be decided today? P. Gehrlein stated the application acceptance period was until today’s meeting and will be discussed under Personnel Issues taking place in Executive Session tonight. D. Hall stated all applications will be discussed in Executive Session with possible action to be taken. B. Behrens again mentioned his support of Captain Sean Lam for the Police Chief position.

The meeting recessed at 7:12 p.m. to Executive Session with possible action.

EXECUTIVE SESSION:

Personnel Issues

At 7:32 p.m., the meeting reconvened.

H. Barnett motioned to nominate Sean Lam as Police Chief contingent upon his successful completion of the Civil Service Commission non-competitive examination and successful completion of his accredited degree. D. McCumber seconded. After a roll call vote, the motion carried unanimously. The vote was as follows:

Heather Barnett	<u>Yes</u>	Denise McCumber	<u>Yes</u>
Greg Henning	<u>Yes</u>	Dave Hall	<u>Yes</u>
Deb Wurst	<u>Yes</u>		

B. Behrens mentioned the loose railing in front of Borough Hall needs to be fixed. P. Gehrlein stated this will be taken care of immediately.

ADJOURNMENT:

At 7:37 p.m., D. McCumber motioned to adjourn. D. Wurst seconded. The motion carried unanimously.

Nancy Anderson (August 17, 2021)

Patrick J. Gehrlein, Borough Manager