

# **BOROUGH COUNCIL MEETING MINUTES**

**November 2, 2020**

The regular meeting of the North East Borough Council was held on Monday, November 2, 2020, at 7:00 p.m. at Borough Hall, 31 West Main Street, North East, PA.

**BOROUGH COUNCIL PRESENT:** Denise McCumber, Vice President  
Heather Barnett, President Pro Tem  
Bill Beardsley  
Deb Wurst  
Greg Henning

**OTHERS PRESENT:** Steve Gregory, Mayor  
Patrick Gehrlein, Borough Manager  
Dan Miller, Borough Solicitor  
Julio Pazmino, Wastewater Superintendent  
Wayne Yokom, Streets Superintendent  
Randy Culver, Water Superintendent  
Mike Sliker, Police Chief  
Sean Lam, Captain  
Nancy Anderson, Administrative Assistant  
Todd Luke  
Bob Behrens, Jr.  
David Hirtzel  
Tom Huber

## **PLEDGE OF ALLEGIANCE:**

Council Vice President D. McCumber called the monthly meeting to order at 7:00 p.m., at which time the Pledge of Allegiance was recited.

## **MINUTES:**

### **♦ October 5, 2020**

The minutes from the October 5, 2020, meeting were reviewed. H. Barnett motioned to approve the minutes as presented. B. Beardsley seconded. The motion carried unanimously.

### **♦ October 19, 2020**

The minutes from the October 19, 2020, meeting were reviewed. B. Beardsley motioned to approve the minutes as presented. G. Henning seconded. The motion carried unanimously.

**ACCOUNTS PAYABLE:**

**Expense Approval Report**

G. Henning motioned to approve the Accounts Payable, Bills Paid Report as presented. D. Wurst seconded. The motion carried unanimously.

**PUBLIC COMMENTS:**

Robert Behrens, 2570 North Mill Street, asked if the sewer plant project was completed. J. Pazmino stated they are close to being done with a tentative completion date in February 2021.

**UNFINISHED BUSINESS:**

**There is no unfinished business.**

**NEW BUSINESS:**

**Oath of Office – William Barber by Mayor Gregory**

Mayor Gregory administered the Oath of Office to Police Officer William Barber.

**2<sup>nd</sup> Quarter Shut Off**

P. Gehrlein commented the shut off list was generated from our new computer software. Even though this list did not print the service address, we will continue seeking a report that will print the service address. P. Gehrlein stated, based on the system, we have changed the internal water, sewer, and garbage bill repayment policy to close the large 60 to 90-day grace period for repaying the bill. Once the policy has been established, a copy will be given to Council as well as published in the News Journal. G. Henning motioned to approve the 2<sup>nd</sup> Quarter Shut Off list as presented. H. Barnett seconded. The motion carried unanimously.

**Gibson Park – Veterans’ Day Ceremony, VFW Post 4789**

VFW Post 4789 is requesting use of Gibson Park for the Veterans’ Day Ceremony on November 11, 2020, from 10:30 a.m. until 11:30 a.m. H. Barnett motioned to approve the request as presented. B. Beardsley seconded. The motion carried unanimously.

**All Borough facility, parks and streets requests have been granted subject to COVID-19 restrictions and guidelines at the time of the Council meeting. However, dependent on the coronavirus pandemic, all events are subject to change or cancellation.**

**Second Monthly Meeting – November 16, 2020**

P. Gehrlein stated there will not be a second monthly meeting.

**PUBLIC COMMENTS:**

T. Huber asked if there was a legal reason why the names of delinquent water customers could not be published in the paper. D. Miller stated there is no reason why that could not be done if Council so chooses. T. Huber suggested a notification listing the names of delinquent customers be published in the News Journal starting in 2021.

B. Behrens asked if the police enforce parking and what is the process for getting “15 Minute Parking” signs placed at the new site for the donut shop. S. Gregory stated if someone wants to start a new business, off-street parking must be available for the customers. P. Gehrlein mentioned that W. Yokom and himself will review the parking area that is currently available as well as the need for any signage.

**CORRESPONDENCE:**

Borough Manager’s Report  
Police Report  
Code Enforcement Report  
Authority and Commission Minutes

**ADJOURNMENT:**

At 7:26 p.m., G. Henning motioned to adjourn the meeting. H. Barnett seconded. The motion carried unanimously.

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Nancy Anderson (November 3, 2020)

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Patrick J. Gehrlein, Borough Manager